

SHERMAN BOARD OF EDUCATION
SPECIAL MEETING – MAINTENANCE MEETING
WEDNESDAY, DECEMBER 20, 2017
THE SHERMAN SCHOOL - MULTI PURPOSE ROOM

Vision Statement

**We enable all Sherman Students to become the best possible version of themselves.
We provide an environment where our children develop into empathetic, self-directed,
critical thinkers who don't give up when faced with challenges.**

MAINTENANCE MEETING

A Maintenance Meeting of the Sherman Board of Education was called to order by Mr. Hackett on December 20, 2017 at 6:08 PM.

1. PRESENT:

Board of Education: Mrs. Diotte, Mr. Hackett and Mr. Hanley
Administration: Dr. Melendez and Mr. Schoefer

2. DISCUSSED:

- Discussion of comparing Sherman's RFP with the facility study Brookfield had utilized, comparing their RFP, actual bids, and master plan. Brookfield received seven bids that ranged from \$27,500.00 to \$128,910.00. Brookfield's study was for four buildings. Brookfield contracted with Tecton Architects of Hartford for \$72,500.00
- The committee discussed demolition of the entire structure as a viable option.
- Members discussed the need for a facility study in order to move forward with many of the needs for the school.
- Members discussed the use of Mr. Iadarola's proposal versus a more generic RFP.
- The committee decided that having a facility study first will help determine the needs for the K-Wing prior to any demolition.
- The committee discussed using the format used by Brookfield's RFP and adding components of Mr. Iadarola's RFP. Mr. Hanley and Mr. Hackett discussed adapting the narrative in Mr. Iadarola's proposal.
- Dr. Melendez offered to merge the two documents to create a new RFP. The committee reviewed both documents to find the best parts of each.
- The committee discussed finding a reputable well established firm. Dr. Melendez said he will inquire with other districts to see what firms that had utilized.

- Mr. Hackett suggested having the bid structure the work in phases to spread out the cost.
- The committee discussed the CT State Provision where the BOE could keep 1% of the districts total budget and roll it over to the next fiscal year. The Board of Selectmen must approve this. It was decided to have Dr. Melendez research more information from other districts, more RFPs from other districts, and possibly look at private schools since they are more similar to Sherman in size and demographics.
- Air Conditioning Update: Scott Dahl with MJ Daly is in the process of drafting the final contract.

3. ADJOURNED

Meeting adjourned at 7:35 PM.

Respectfully submitted,

Mr. Thomas Hackett
Maintenance Committee
Sherman Board of Education