

DRAFT

SHERMAN BOARD OF EDUCATION
MAINTENANCE MEETING
WEDNESDAY, SEPTEMBER 5, 2018
THE SHERMAN SCHOOL - LIBRARY MEDIA CENTER

Vision Statement

**We enable all Sherman Students to become the best possible version of themselves.
We provide an environment where our children develop into empathetic, self-directed,
critical thinkers who don't give up when faced with challenges.**

A Maintenance Meeting of the Sherman Board of Education was called to order by Mrs. Diotte on September 5, 2018 at 4:02 PM.

1. PRESENT:

For the Board:	Mrs. Diotte, Mrs. Lenihan (arrived 5:23 PM) and Mr. Neunzig
Administration:	Dr. Melendez
Staff	Mr. Lombardozzi and Mr. Schoefer
Town:	Mr. Simpkins, Town Health Inspector (arrived 5:23 PM)
Public:	1 Parent and 1 Student

2. DISCUSSED:

2.1 Update of Facility Study

Dr. Melendez updated the committee on his most recent conversation with Glen from Friar Architects, in which he conveyed the committee's concerns from the 8/20 maintenance meeting. Dr. Melendez believes that Glen understands the committee's concerns and is making efforts to rectify the situation. Glen has now become the lead point person on this project and has made several trips to the school in the last couple of weeks to clarify and obtain information. Mrs. Diotte noted that the most recent draft of the facility study seemed to contain more detailed information than the previous version. Mr. Lombardozzi noted that he is still having to review every line in the report and finding areas that need to be corrected. Mrs. Diotte recognized that it is very time-consuming work to review every item in the report, but that the goal of the Board is to have a very detailed, accurate facility study at the end of this project so that the Board, and ultimately, the Town, can make educated decisions about capital expenditures over the next 10 years. Mrs. Diotte thanked Mr. Lombardozzi for his efforts toward this end.

2.2 School Playground

Dr. Melendez recommended to the committee that the school playground be replaced. He cited the most recent playground inspection report (Enclosure 5.1f (1) and the recommendation from the facility study (although still in draft form, the recommendation for replacing the playground has not changed). Mr. Lombardozzi spoke to the inspection report and shared that, although there is no "failing" grade that would force that playground to be shut down, there are numerous problems with the spaces as they currently are and both are well past their expected useful life. The committee discussed next steps, including:

Enclosure 5.1f

- Mrs. Diotte will update the Board at 9/12/18 regular meeting and poll the Board to determine if there is agreement as to whether or not the playground should be replaced
- Assuming the Board is in agreement to move forward, Dr. Melendez will form a Playground Committee representing various stakeholders to develop a plan for the project.
- Dr. Melendez will contact the State to obtain information regarding reimbursement time estimates.

2.3 Mold found on surfaces in Middle School

- Dr. Melendez reviewed the timeline of events from the discovery of mold on 8/27/18 through the current day, including steps taken to remediate and conversations with the Town Health Inspector, Tim Simpkins (see Enclosure 5.1f (2)).
- Mrs. Diotte questioned whether the HVAC or ducting in that area of the building needed to be inspected or balanced. Mr. Lombardozzi explained that there is no balancing to evaluate since that is not an air conditioned space.
- Dr. Melendez, Mrs. Diotte, Mr. Neunzig, and Mr. Lombardozzi walked downstairs to the middle school to observe the conditions in the affected classrooms. It was noted that there were fans running in the hallway and that the classrooms appeared to be clean and had a faint odor of what seemed to be a cleaning product. The air in the science lab felt and smelled somewhat different than the rest, and it was discovered that the windows in that room had been left open from the school day.
- Tim Simpkins, Town Health Inspector, joined the committee to review the results from air quality and surface sample tests that had been performed by Hygenix. Mr. Simpkins explained that there are no EPA or other federal limits set for mold or mold spores, but that all of the air samples fell within a “clean building” range as described in the guidelines of the test. Mrs. Diotte noted that while the total mold counts in each classroom were lower than total outdoor counts, it was important to look at the types of mold found indoors versus outdoors. Mrs. Diotte noted that the penicillium count in room 109 was significantly higher than the outdoor count for that species (693 vs 27) and asked if this should be a concern. Mr. Simpkins will follow up with Ryan Ebenhack from Hygenix to obtain more information on this.
- Mr. Simpkins reviewed the steps that should be taken in order to mitigate a recurrence of this issue in the future. He recommended keeping the humidity level below 60% by placing dehumidifiers in the middle school classrooms, cleaning the classrooms as late in the summer as possible, keeping the air moving and doors open during the summer months, and trimming any outdoor landscaping on that side of the building that may contribute to those rooms being dark. Dr. Melendez and Mr. Lombardozzi stated that all of these measures would be taken.
- Dr. Melendez asked Mr. Simpkins if there is any potential health risk for students and staff occupying that space. Mr. Simpkins stated that the mold that was found in the classrooms is not toxic and there is no risk to students or staff occupying the space.
- Mr. Simpkins suggested that any parent that is concerned about this issue reach out to him directly at the Town Health Department (860) 355-0166.

3. ADJOURNED

Meeting adjourned by Mrs. Diotte at 5:50 PM.

Respectfully submitted,

Kasey Diotte
Vice Chair
Sherman Board of Education



Playground Maintenance Corp. dba
Playground Medic
146 Broadway
Hawthorne, NY 10532
(914)741-2228 Fax (914)747-3965
Toll Free (866)332-3133
E-mail: info@playgroundmedic.com

PLAYGROUND SAFETY INSPECTION REPORT

DATE: July 19, 2018

SITE: Sherman Elementary School
2 Route 37 East
Sherman, CT 06784

CLIENT: Sherman Elementary School
Attention: Mr. Joe Lombardozzi
2 Route 37 East
Sherman, CT 06784

CONTACT PHONE NO. (203) 241-1452

DATE OF INSPECTION: July 5, 2018

INSPECTOR: Natale Chionchio
CPSI Certification # 41619-0521
Expiration: 5/1/2021

PURPOSE AND DEFINITIONS

PURPOSE

The purpose of a Playground Safety Inspection is to:

- * Evaluate the overall condition of a playground or playgrounds at a given facility
- * Identify hazardous conditions needing attention
- * Identify Maintenance issues that the owner should be aware of

HAZARD DEFINITIONS

CLASS A HAZARD: Any condition of the playground that is life threatening or could cause severe, permanent disability.

CLASS B HAZARD: Any condition of the playground that could cause a serious but non-disabling injury.

CLASS C HAZARD: Any condition of the playground that can cause a slight injury or any condition that may not cause injury but does not meet either the Guidelines in the CPSC "Handbook for Public Playground Safety" or the ASTM F1487 "Standard Consumer Safety Performance Specifications for Playground Equipment for Public Use."

MAINTENANCE: Repairs needed or recommendations for improvement

STRUCTURAL STABILITY

When properly installed as directed by the manufacturer's instructions and specifications, equipment should withstand the maximum anticipated forces generated by active use which might cause it to overturn, tip, slide or move in any way.

Stability of play equipment is tested by digging around equipment footings and checking for deterioration or signs of movement that would indicate structural instability.

SURFACING

DEPTH: The surfacing under and around the playground equipment can be a major factor in determining the injury causing potential of a fall. A fall onto a shock-absorbing surface is less likely to cause a serious injury than a fall onto a hard compacted surface. Inadequate surfacing material is usually a CLASS A HAZARD depending on the surfacing material.

The depth of surfacing material is checked by digging down to the sub base in heavy wear and low wear areas.

USE ZONE: The surface under and around a piece of equipment onto which a child falling from or exiting from the equipment would be expected to land. These areas are also designated for unrestricted circulation around the equipment.

Use Zone is checked on all equipment by measurements in accordance with CPSC guidelines.

CONDITION EXPLANATION

Equipment and surfacing conditions will be identified as "Good", "Fair" or "Poor". This is a general classification and will indicate:

- | | |
|-------------|--|
| Good | * <i>No Corrective action needed</i> |
| Fair | * <i>Some corrective action needed</i> |
| Poor | * <i>Extensive corrective action needed</i> |

SHERMAN ELEMENTARY SCHOOL
Area #1

Overview

The playground equipment and surface are in poor condition and should be scheduled for replacement.

EQUIPMENT INVENTORY

Small Composite Structure

Manufacturer

Kompan



Freestanding Equipment

Turning Bars (3)

Manufacturer

Kompan



Climbing Wall



Kompan



Playshell Climber - Kompan



Argo GXY 8019 - Kompan



Spica GXY 8015-Kompan



11ft Swing Set (2 Bays - 4 Belt Seats)



GAGA Pit



Unknown



SURFACING MATERIAL

Engineered Wood Fiber
Poured in Place Rubber

**MANUFACTURER CONTACT
INFORMATION**

Kompan
7717 New Market Street
Olympia, WA 98501
800-426-9788
www.kompan.com

GENERAL PLAYGROUND ENVIRONMENT**Playground Condition:****POOR**Area # 1**General Site Conditions**

		Condition	Hazard	Recommendation
1	Playground Location at Facility Number of footings in area	Side of School 61		
2	Distance from roads and parking lots	75 feet		
3	Fencing-total, partial, height, type	Total - 3ft. Rail & 6ft. Wood fence		
4	Traffic or fence hazard	None		
5	Site conditions-level, hill, pitched	Level		
6	Drainage Problems	None		
7	Encroachment of brush or poisonous plants-where	None		
8	Bees or insects/animals noted	Insects & birds noted on climbing wall	A	Remove insects & birds, check for internal damage and stability
9	Site Amenities-bench, TR, Table Condition	Bench Good		
10	Border/Edging-type Condition of edging	Asphalt & Concrete Good		
11	Shade Structure	Trees		
12	Signage			
	Age Appropriate Signs/Stickers?	Yes		
	Equipment Age Appropriate, 2-5, 5-12	5-12 years		
	Adult Supervision sign or sticker?	Yes		
	Warning Signs installed?			
	Hard Surface	Yes		
	Heat	Yes		
	Drawstring/Strangulation	Yes		

General Site Conditions

	Condition	Hazard	Recommendation
Surface Marker signs on uprights?	N/A		
Playground Rules & General Information Sign?	Yes		

13 Accessibility

Accessible Entrance 60" wide ?	Yes		
Accessible path to play area ?	Yes		
Accessible surface in use zone?	Yes		

SHERMAN ELEMENTARY SCHOOL

AREA #1 CONDITION REPORT

		Condition	Hazard Priority	Recommendation
Small Composite Structure (Kompan)				
Components				
Fire Fighter Tower		Good		
Curly Climber		Loose at wood posts	Maint.	Tighten hardware
		Hardware loose at posts	B	Tighten all
Cargo Net		One protruding bolt	A	Cut bolt
		One missing cap	Maint.	Replace cap
		Rope worn	Maint.	Monitor
Transfer Platform		Wood worn, splintered	Maint.	Schedule replacement of unit
Spiral Slide		Good		
Mountain Climber		One cap missing	Maint.	Replace one post cap
Slide Pole		Good		
Steps		Worn, splintered, uneven, gaps & loose	Maint.	Schedule replacement
Decks (3)		Worn, splintered & loose in spots	Maint.	Schedule replacement
Wood Barriers		Loose	Maint.	Tighten all
Pipe Barrier Rails		Brackets rusted, one cap cracked	Maint.	Sand, paint & replace cap
Wood Posts		One cap/plug missing	Maint.	Replace one cap
		One post splintered at top of	Maint.	Sand edges
Surfacing	PIP 1¼ - 2½"	Shrinkage, missing & torn	B	Replace PIP throughout
		Gaps, grass growing	Maint	Remove grass, fill in gaps
Use Zone		Good		
Structural Stability		Decks & post loose in spots	Maint.	Tighten all hardware
		Bees, insects & bird damage	A	Treat & monitor
Freestanding Equipment				
Turning Bars (3) (Kompan)				
		Two turning bars loose	Maint.	Tighten two bars
Surfacing	PIP 2½"	Shrinkage, torn & missing pieces	C	Replace surfacing throughout
Use Zone		Good		
Structural Stability		Good		

AREA #1 CONDITION REPORT

		Condition	Hazard Priority	Recommendation
Climbing Wall (Kompan)		Missing hole cover	A	Replace cover/fill hole to keep out bees & birds
		Insects (bees) & bird present	A	Check w/ exterminator for internal damage
		Hole in post	A	Cover to keep out bees
		Eight drawstring entanglement gaps in wood posts	A	Consult Manufacturer, close gaps
		Screws exposed	C	Remove screws
		One bolt missing	Maint.	Replace one bolt
Surfacing	PIP 1¼ - 2½"	Areas missing, torn & sloped	B	Replace PIP throughout
Use Zone		Good		
Structural Stability		Loose at Rope Bar posts	Maint.	Tighten
Playshell Climber (Kompan)		One bar bent	Maint.	Monitor
Surfacing	PIP 1¼ - 2½"	Torn, missing & peeling	B	Replace PIP
Use Zone		Good		
Structural Stability		One post/handle bent	Maint.	Monitor
Argo GXY 8019 (Kompan)		Good		
Surfacing	PIP 2¾"	Areas peeling, missing, torn, trip hazard	B	Replace PIP
Use Zone		Good		
Structural Stability		Good		

AREA #1 CONDITION REPORT

		Condition	Hazard Priority	Recommendation
Spica GXY 8015 (Kompan)		Foot stand cracking	Maint.	Replace
Surfacing	PIP 1¼ - 2½"	Areas peeling, missing, torn, trip hazard	B	Replace PIP
Use Zone		Good		
Structural Stability		Good		
11ft. Swing Set (Unknown)		All chain worn (damaged)	A	Replace chains
		Four belt seats worn	A	Replace four belts
		Eight "S"-Hooks starting to wear	Maint.	Replace with eight clevises
		Four protruding bolts, drawstring entanglement at top hardware	A	Cut bolts down 2" or cap
Surfacing	PIP 2 - 2 ½" EWF 6-8"	Areas peeling	Maint.	Replace PIP
		Insufficient	A	Top off & level
		Fabric exposed, trip hazard	C	Remove or cover
Use Zone		Inadequate - 3ft. on sides	C	Extend to 6 ft.
Structural Stability		Four posts bent	Maint.	Monitor
Gaga Pit		Not inspected as it is not playground equipment		

Notes:

It is the playground owner's responsibility to maintain the test results for the safety surfacing showing that the depth is appropriate for the fall height of the equipment in the playground.

Hazard and Maintenance Pictures
Area #1

Small Composite Structure (Kompan)
Curly Climber - Loose at wood posts - MAINTENANCE



Cargo Net - One protruding bolt - CLASS B HAZARD



Cargo Net - One missing cap - MAINTENANCE



Cargo Net - Rope worn - MAINTENANCE



Transfer platform - Wood worn and splintered - MAINTENANCE



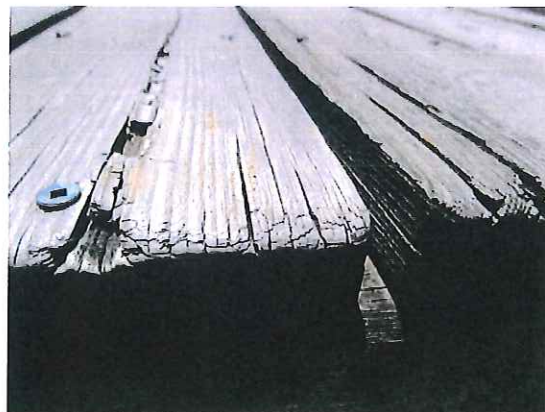
Mountain Climber - One cap missing - MAINTENANCE



Steps - Worn, splintered, uneven, gaps & loose - MAINTENANCE



Decks (3) - Worn, splintered & loose in spots - MAINTENANCE



Wood Barriers - Loose - MAINTENANCE



Pipe Barrier Rails - Brackets rusted & one cap cracked - MAINTENANCE



Wood Posts - One cap/plug missing - MAINTENANCE

Wood Posts - One post splintered at top of Curly Climber - MAINTENANCE



Surfacing - Shrinkage, missing, torn gaps & grass growing - CLASS B HAZARD



Structure - Bees, insects & bird damage - CLASS A HAZARD



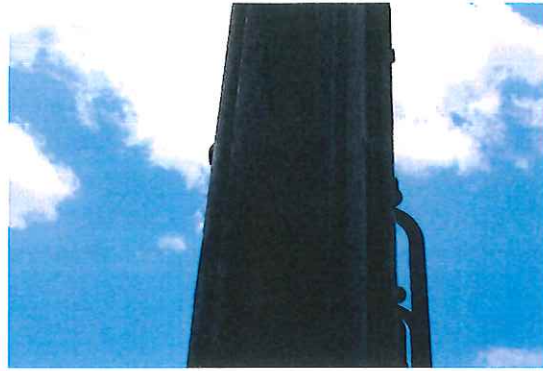
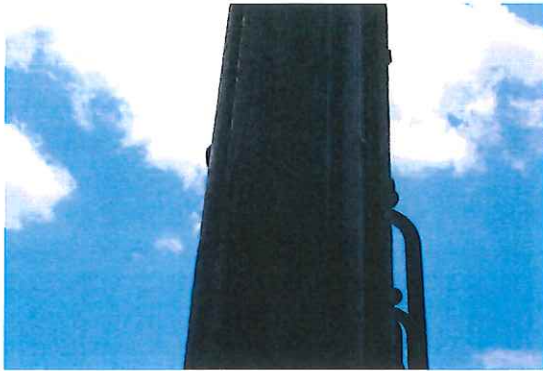
**Freestanding Equipment
Turning Bars - Two bars loose - MAINTENANCE**



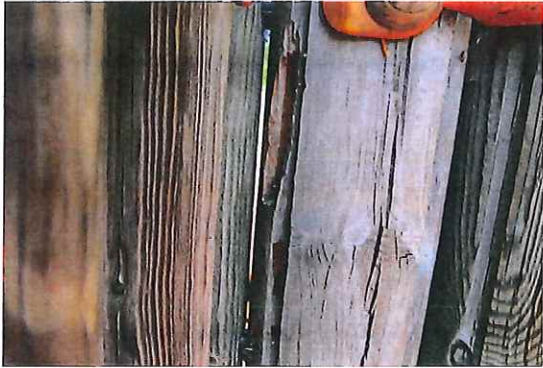
Surfacing - Shrinkage, torn & missing pieces - CLASS C HAZARD



Climbing Wall - Missing hole cover, hole in post - CLASS A HAZARD



Climbing Wall - Insects, bees & birds present - CLASS A HAZARD



Climbing Wall - Eight drawstring entanglements at gaps in wood posts - CLASS A HAZARD



Climbing Wall - Screws exposed - CLASS C HAZARD



Climbing Wall - One bolt missing - MAINTENANCE



Surfacing - Areas missing, torn & sloped - CLASS B HAZARD



Structural Stability - Loose at Rope Bar posts - MAINTENANCE



Playshell Climber - One bar bent - MAINTENANCE



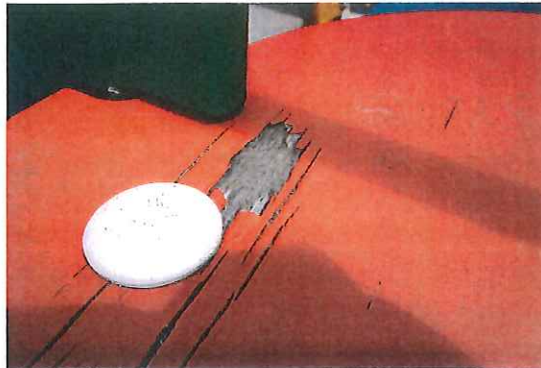
Playshell Climber -Surfacing areas peeling, torn & missing - CLASS B HAZARD



Argo GXY 8019 - Surfacing is peeling, missing & torn - CLASS B HAZARD



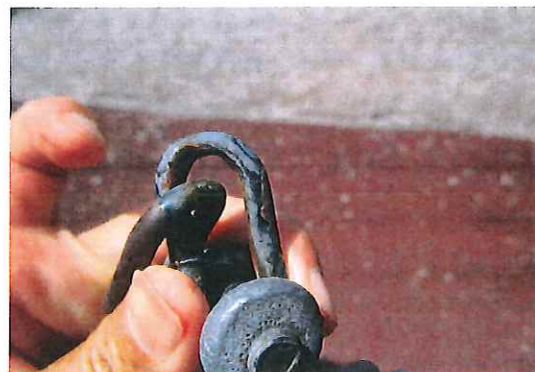
Spica GXY 8015 - Foot stand is cracking - MAINTENANCE



Spica GXY 8015 - Surfacing is peeling - MAINTENANCE



11ft. Swing Set (Unknown) - All chains worn - CLASS A HAZARD



11ft. Swing Set - Four belt seats worn - CLASS A HAZARD



11ft. Swing Set - Eight "S" - Hooks starting to wear - MAINTENANCE



11ft. Swing Set - Four protruding bolts, drawstring entanglement at top hardware - CLASS A HAZARD



11ft. Swing Set - Surfacing is peeling - MAINTENANCE



11ft. Swing Set - Fabric is exposed, trip hazard - CLASS C HAZARD



11ft. Swing Set - Use zone is inadequate at 3ft. On sides - CLASS C HAZARD



11ft. Swing Set - Four posts bent - MAINTENANCE



SHERMAN ELEMENTARY SCHOOL
Area #2

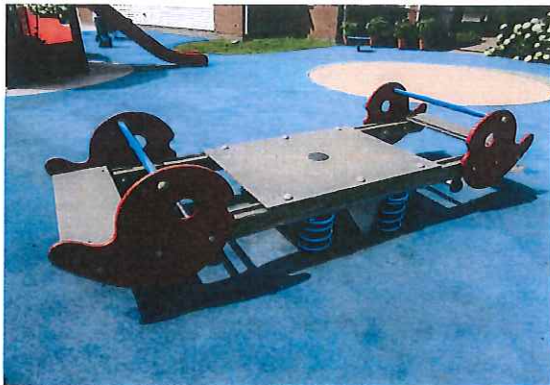
Overview

This playground is in poor condition. The wood equipment has continued to deteriorate and should be removed. There are use zone hazards that should be corrected when new equipment is installed.

EQUIPMENT INVENTORY

Freestanding Equipment

Multi Spring Seesaw -Kompan



Play Tables (7)



Pirate Ship



Manufacturer

Play Tables (7) - Kompan



Kompan

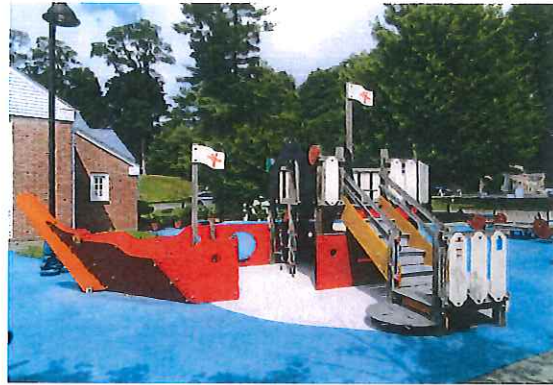


Kompan

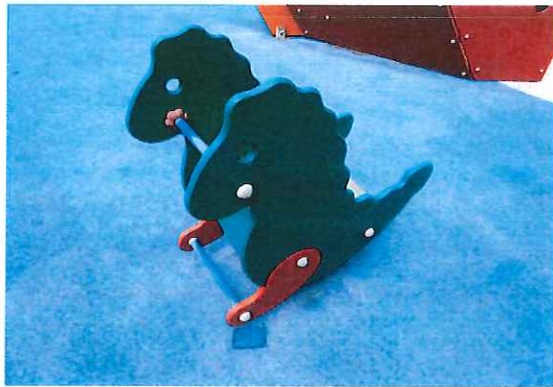




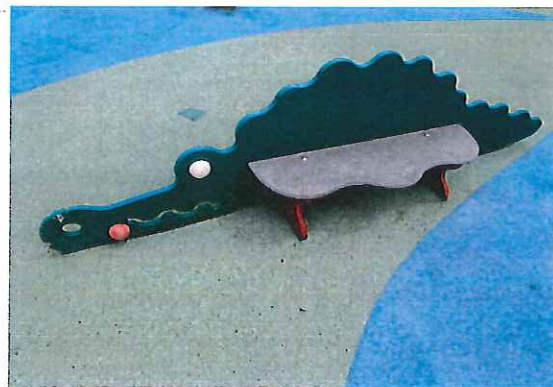
Dragon Springer (2) Kompan



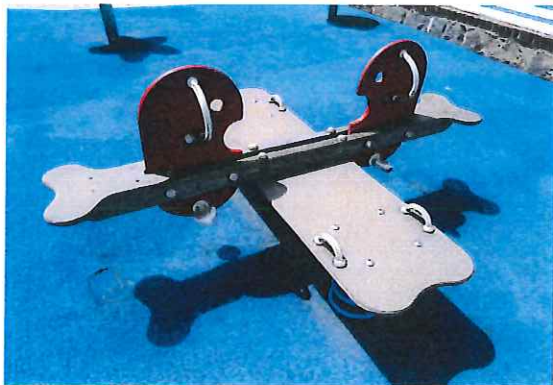
Crocodile Climber (2) - Kompan



See Saw - Kompan



Garden Benches (2) - Kompan



Mighty Musketeer - Kompan



Daisy Springer - Kompan



Sunflower Swing - Kompan



Labyrinth - Kompan



SURFACING MATERIAL

Poured in Place Rubber

**MANUFACTURER CONTACT
INFORMATION**

Kompan
7717 New Market Street
Olympia, WA 98501
800-426-9788
www.kompan.com

GENERAL PLAYGROUND ENVIRONMENTArea # 2**General Site Conditions**

		Playground Condition: POOR		
		Condition	Hazard	Recommendation
1	Playground Location at Facility Number of footings in area	Front courtyard 53		
2	Distance from roads and parking lots	10 feet		
3	Fencing-total, partial, height, type	Total - 4 feet		
4	Traffic or fence hazard	None		
5	Site conditions-level, hill, pitched	Level		
6	Drainage Problems	None		
7	Encroachment of brush or poisonous plants-where	None		
8	Bees or insects/animals noted	Yes, insect damage to Pirate Ship	A	Treat & monitor
9	Site Amenities-bench, TR, Table Condition	Bench Good		
10	Border/Edging-type Condition of edging	Concrete & Grass Tree roots pushing up surfacing at perimeter	Maint.	Remove roots
		Lamp post pad damaged	Maint.	Replace
11	Shade Structure	None		

General Site Conditions**12 Signage**

	Condition	Hazard	Recommendation
Age Appropriate Signs/Stickers?	Yes		
Equipment Age Appropriate, 2-5, 5-12	2-5 years		
Adult Supervision sign or sticker?	Yes		
Warning Signs installed?			
Hard Surface	Yes		
Heat	Yes		
Drawstring/Strangulation	Yes		
Surface Marker signs on uprights?	N/A		
Playground Rules & General Information Sign?	Yes		

13 Accessibility

Accessible Entrance 60" wide ?	Yes
Accessible path to play area ?	Yes
Accessible surface in use zone?	Yes

SHERMAN ELEMENTARY SCHOOL

AREA #2 CONDITION REPORT

		Condition	Hazard Priority	Recommendation
Freestanding Equipment				
Multi Spring Seesaw (Kompan)		Wood worn & splintered	C	Schedule replacement
Surfacing	PIP 1¼ - 2½"	Poor	Maint.	Schedule replacement
Use Zone		Good		
Structural Stability		Good		
Play Tables (7) (Kompan)		Paint is peeling	Maint.	Sand & paint
Surfacing		N/A		
Use Zone		N/A		
Structural Stability		Good		
Pirate Ship (Kompan)		Missing (2) components on flag post	Maint.	<div> REPLACE UNIT </div>
		Crawl thru pad wearing	Maint.	
		Crack in crawl thru	Maint.	
		Exposed rope worn	Maint.	
		Hand hold missing on Cable	Maint.	
		Wood worn, cracked & splintered	C	
		One cracked cap and insect damage	Maint.	
Surfacing	PIP 2½ - 2¾"	Shrinkage around structure	Maint.	
Use Zone		Good		
Structural Stability		Insect damage	Maint.	
Dragon Springer (2) (Kompan)		Wood splitting	Maint.	Repair/sand & paint
		Crack in platform	Maint.	Repair/sand & paint
Surfacing	PIP 2¼ - 2½"	Worn & lumpy	Maint.	Schedule replacement
Use Zone		Good		
Structural Stability		Good		

AREA #2 CONDITION REPORT

		Condition	Hazard Priority	Recommendation
Crocodile Climbers	(2)(Kompan)	Wood cracked & splintered	C	Replace
Surfacing	PIP 2½"	Lumpy & wavy	C	Schedule replacement
Use Zone		Good		
Structural Stability		Good		
See Saw	(Kompan)	Wood is cracking Handholds loose	Maint. C	Monitor Monitor/Schedule replacement
		Two caps missing	Maint.	Replace two caps
Surfacing	PIP 2¼ - 3"	Cracked around springs	Maint.	Monitor/Schedule replacement
Use Zone		Good		
Structural Stability		Good		
Garden Benches (2) (Kompan)		Paint is peeling	Maint.	Sand & paint
Surfacing		N/A		
Use Zone		N/A		
Structural Stability		Good		
Mighty Musketeer	(Kompan)	Wood splintered & paint is peeling	Maint.	Sand & paint
Surfacing	PIP 3"	Shrinkage	Maint.	Monitor
Use Zone		Inadequate at 4ft. to Labyrinth	B	Extend to 6ft.
Structural Stability		Loose	Maint.	Monitor

AREA #2 CONDITION REPORT

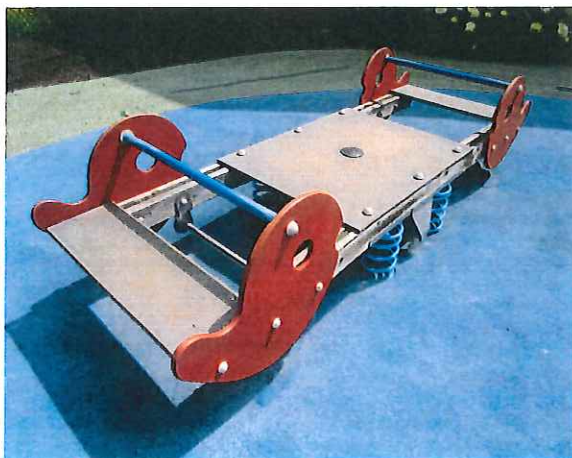
		Condition	Hazard Priority	Recommendation
Daisy Springer	(Kompan)	Wood is cracking	Maint.	Sand & paint
Surfacing	PIP 3"	Lumpy, seams separating	C	Schedule replacement
Use Zone		Good		
Structural Stability		Good		
Sunflower Swing	(Kompan)	Missing swing & chains	Maint.	Relocate & replace swing if use zone hazard is
		Missing "Daisy"	Maint.	Remove/replace
		Rusted hardware	Maint.	Replace unit
Surfacing	PIP 3"	Good		
Use Zone		Inadequate - 4' on one side; overlaps with Labyrinth & ADA ramp	B	Increase to 6 feet
Structural Stability		Missing components	Maint.	Replace/remove
Labyrinth	(Kompan)	Wood is cracking	Maint.	Sand & paint
		Two seats loose & five rubber pads worn	Maint.	Tighten/replace (5) rubber pads
Surfacing	PIP 3"	Good		
Use Zone		Overlaps with Sunflower swing & Mighty Musketeer	B	Increase to 6 feet
		Only 3ft, at the back	B	Increase to 6ft.
Structural Stability		Good		
Environment		Wood infested with bees & insects	A	Treat & monitor
		Tree roots pushing surfacing up at perimeter	Maint.	Cut and remove tree roots, repair subsurface & replace PIP rubber
		Lamp post pad damaged	Maint.	Replace pad

Notes:

It is the playground owner's responsibility to maintain the test results for the safety surfacing showing that the depth is appropriate for the fall height of the equipment in the playground.

Hazard and Maintenance Pictures
Area #2

Freestanding Equipment
Multi Spring Seesaw - Wood splitting - MAINTENANCE



Surfacing - Poor condition - MAINTENANCE



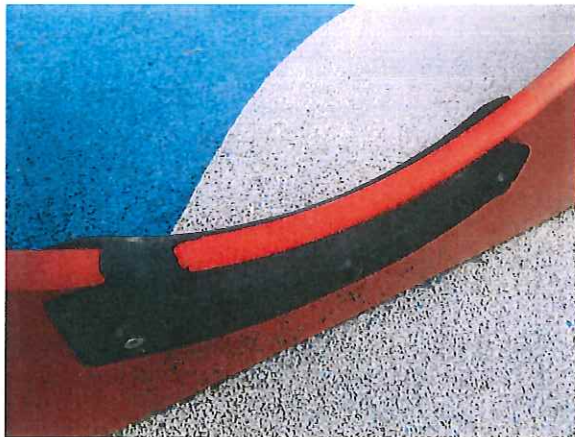
Play tables - Paint is peeling - MAINTENANCE



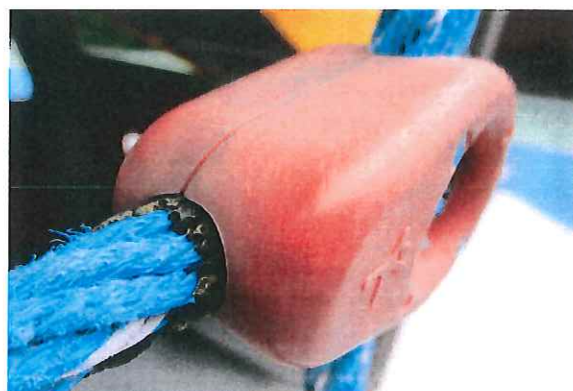
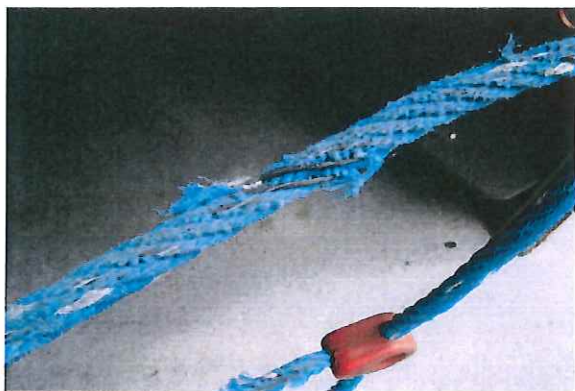
Pirate Ship - Missing component on flag post - MAINTENANCE



Pirate Ship - Crawl thru pad wearing & crack in crawl thru - MAINTENANCE



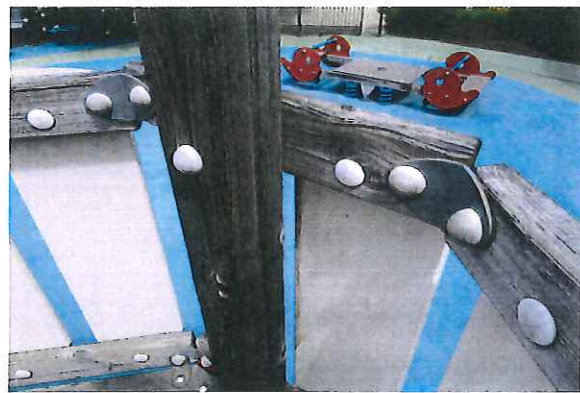
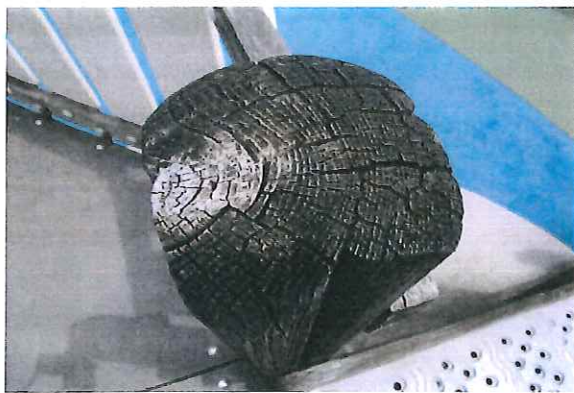
Pirate Ship - Exposed rope, worn - MAINTENANCE



Pirate Ship - Hand hold missing on cable ladder - MAINTENANCE



Pirate Ship - Wood worn, cracked & splintered - CLASS C HAZARD



Pirate Ship - One cracked cap & insect damage - MAINTENANCE



Dragon Springer (2)(Kompan) - Wood splitting on one - MAINTENANCE



Dragon Springer (2)(Kompan) - Crack in platform on one - MAINTENANCE



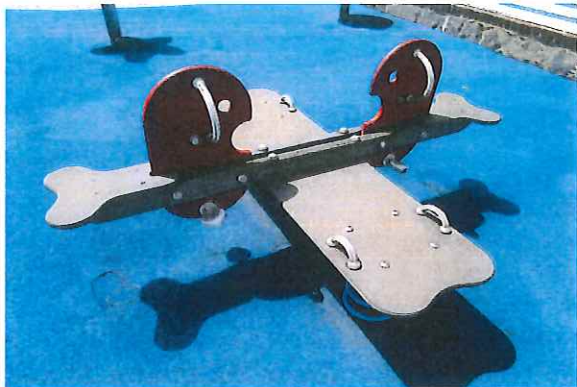
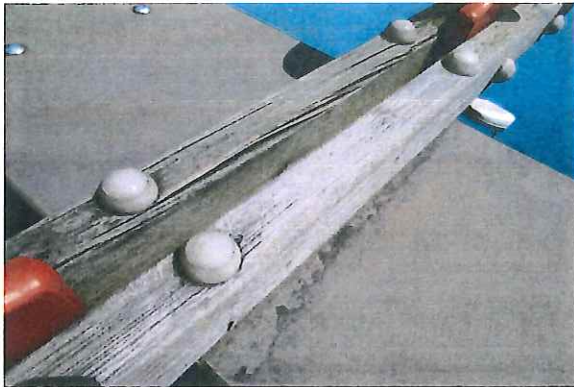
Surfacing - Worn & lumpy - MAINTENANCE



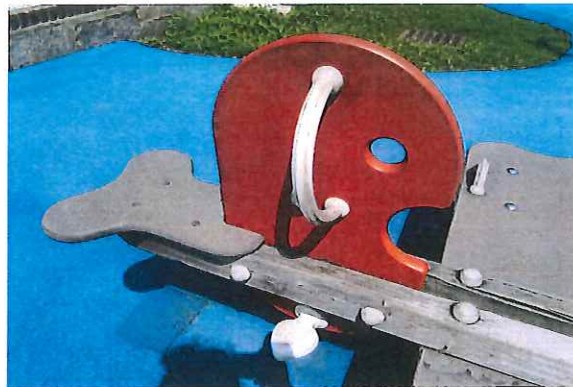
Crocodile Climbers (2) (Kompan) - Wood damaged, cracked & splintered - CLASS C HAZARD



See Saw (Kompan) - Wood is cracking - MAINTENANCE



See Saw (Kompan) - Handholds loose - CLASS C HAZARD



See Saw - Two caps missing - MAINTENANCE



Surfacing - Cracked around springs - MAINTENANCE



Garden Benches (2)(Kompan) - Paint peeling - MAINTENANCE



Mighty Musketeer (Kompan) - Wood splintered & paint peeling - MAINTENANCE



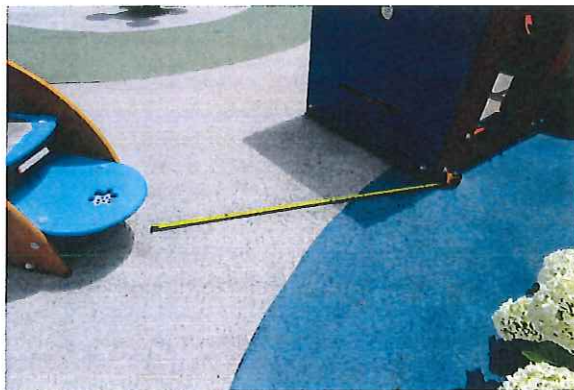
Mighty Musketeer (Kompan) - Wood splintered & paint peeling - MAINTENANCE



Surfacing - Shrinking - MAINTENANCE



Use Zone - Inadequate at 4ft. to Labyrinth - CLASS B HAZARD



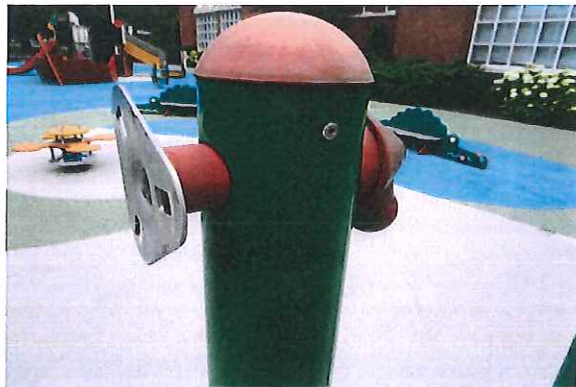
Daisy Springer (Kompan) - Wood is cracking - MAINTENANCE



Daisy Springer - Surfacing is lumpy, seams separating - CLASS C HAZARD



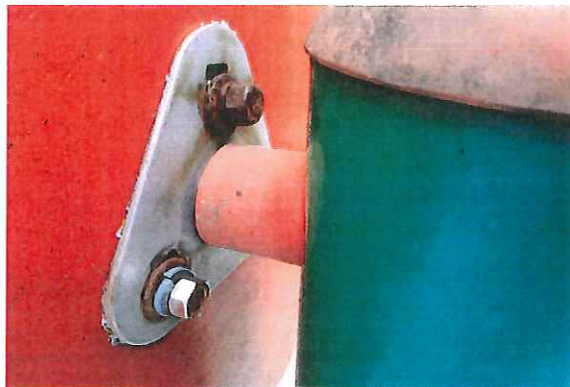
Sunflower Swing - Missing swing & chains - MAINTENANCE



Sunflower Swing - Missing "Daisy" - MAINTENANCE



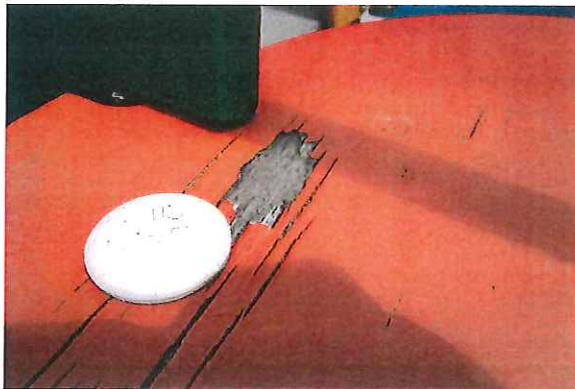
Sunflower Swing (Kompan) - Rusted hardware - MAINTENANCE



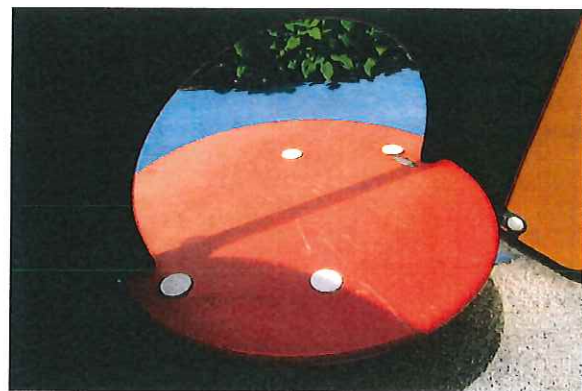
Use Zone - Inadequate at 4ft. on one side, overlaps w/ Labyrinth - CLASS B HAZARD



Labyrinth - Wood is cracking - MAINTENANCE



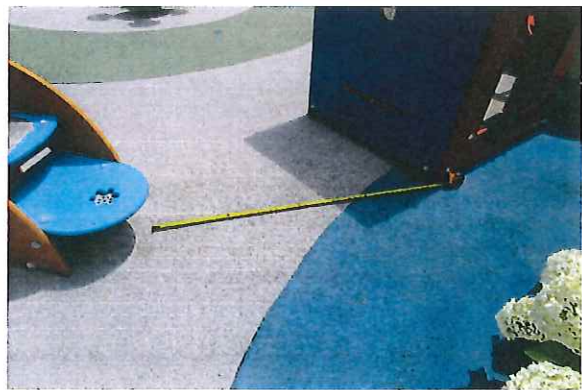
Labyrinth - Two seats loose - MAINTENANCE



Labyrinth - Five rubber pads worn - MAINTNENANCE



Use Zone - Overlaps with Sunflower Swing & Mighty Musketeer - CLASS B HAZARD



Environment

Bees or insects/animals - Infestation, insect damage to Pirate Ship - CLASS A HAZARD



Border/Edging - Tree roots pushing up surfacing at perimeter - MAINTENANCE



Lamp Post - Post pad damaged - MAINTENANCE



TIMELINE FOLLOWING MOLD IDENTIFICATION

August 27, 2018 - Present

August 27, 2018, 10:54 AM	Linda Christie sent an email to Joe Lombardozzi indicating that mold was found in two middle school classrooms
August 27, 2018, (approx.) 11:00 PM	Joe Lombardozzi inspected the rooms, and after verifying that mold was present, brought this matter to Dr. Melendez's attention
August 27, 2018, (approx.) 12:00 PM	Dr. Melendez called Don Lowe to advise him of the situation and to seek advice with regard to whom the Town uses as a Health Inspector. Dr. Melendez was provided with the phone number for Tim Simpkins.
August 27, 2018, (approx.) 12:30 PM	Joe Lombardozzi and Dr. Melendez called Tim Simpkins to discuss our situation. Tim Simpkins recommended cleaning all surfaces in each room with bleach in a three-part process. We immediately implemented this recommendation on all affected classrooms.
August 27, 2018, 12:52 PM	Dr. Melendez called Kasey Diotte to advise her of our findings of mold in classrooms and explained that Tim Simpkins was not alarmed and did not feel we needed to be concerned about the opening of school. Dr. Melendez advised Kasey Diotte that Tim Simpkins agreed to meet with Joe Lombardozzi and Dr. Melendez on August 28 at 7:00 AM to personally inspect classrooms and advise on next steps.
August 27, 2018, (throughout the day)	Joe Lombardozzi and Dr. Melendez maintained communication with the two teachers who found mold in their classrooms. As a precaution, cleaning of all classrooms was performed by custodial staff and continuously evaluated. At Tim Simpkin's recommendation, efforts were made by Joe Lombardozzi to reduce humidity levels in all classrooms throughout the middle school by directing fans throughout the hallways. Contaminated, porous rugs and furniture were discarded immediately.
August 27, 2018, 4:00 PM	Dr. Melendez met with the Administrative team to discuss the situation and to brainstorm possible space sharing solutions in the event that classrooms needed to be vacated due to mold on the first day of school
August 27, 2018, 5:46 PM	Dr. Melendez provided an update regarding the situation to the full Board of Education via email. An outline for a contingency plan in the event that the mold issue was not contained was also shared.
August 28, 2018, 7:00 AM	Joe Lombardozzi and Dr. Melendez met with Tim Simpkins who walked through each of the affected classrooms. Tim Simpkins indicated that, although not necessary, an air quality test would be helpful and

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	<p>recommended a provider. Tim identified the mold growth as a weather, temperature and humidity related issue and felt the mold issue could be successfully corrected before the "Meet the Teacher" event at 1:15 PM. Additional custodial staff were hired and were instructed to re-clean every surface in the entire middle school as an added precaution. Joe Lombardozzi and Dr. Melendez checked in regularly with teachers to ensure cleaning was thorough and addressed any concerns.</p>
August 28, 2018, 10:00 AM	<p>Dr. Melendez informed the entire faculty that mold was found in several classrooms and asked staff to mark any areas that appeared to visually have mold. Several additional classrooms were identified as having mold, including one third grade classroom and four middle school classrooms. A total of seven classrooms were identified as having mold. Each classroom throughout the school was re-cleaned using the recommended three-step process.</p>
August 28, 2018, 1:15 PM	<p>Our Meet the Teacher event for middle school was relocated to the Cafeteria to provide time and space needed to continue cleaning each room. The K-5 Meet the Teacher event took place in classrooms as planned. Particular attention was paid to re-clean the third grade classroom where mold was found earlier in the day.</p>
August 28, 2018, 11:44 AM	<p>Dr. Melendez sent a copy of the letter advising the community of the mold situation to the Board of Education in advance.</p>
August 28, 2018, 11:59 AM	<p>Dr. Melendez sent a letter to the community to explain the mold situation.</p>
August 28, 2018	<p>Dr. Melendez received five replies to his email from members of our community. Two emails expressed appreciation for the communication, one email asked if we were going to conduct further testing, one email asked a question about odors and cleaning supplies, and one email provided specific details regarding their child's sensitivity to mold. All of these questions were properly addressed with the exception of an unsuccessful attempt to reach the parent with the concern about odors and cleaning supplies by phone.</p>
August 28, 2018, 3:00 PM	<p>Dr. Melendez met with faculty to ask if anyone still had issues with mold in their classrooms. Two staff members (not the original two who found the mold) indicated that they had found traces. Dr. Melendez visually inspected these classrooms with the teachers and instructed Joe Lombardozzi to address the issues immediately.</p>
August 30, 2018	<p>Dr. Melendez spoke with Kasey Diotte regarding warning a meeting of the Maintenance Committee to discuss the mold issue</p>
August 30, 2018, 3:30 PM	<p>Hygenix was contacted to conduct an air quality and surface sample assessment</p>

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August 31, 2018, 12:00 PM	Dr. Melendez updated Rowland Hanley and Kasey Diotte regarding the mold situation
August 31, 2018, 3:32 PM	Results from Hygenix shared with Joe Lombardozzi and forwarded to Dr. Melendez's attention as well as to the attention of Tim Simpkins
September 4, 2018, (approx.) 10:00 AM	Joe and Dr. Melendez spoke with Tim Simpkins to discuss Hygenix report. Tim Simpkins agreed to return to Sherman School for a follow-up inspection and to discuss next steps at 7:00 AM on September 5, 2018. Tim Simpkins was also invited to attend the Maintenance Committee Meeting on September 5, 2018 at 4:00 PM.
September 4, 2018, 12:00 PM	Dr. Melendez visited each classroom and spoke with almost every teacher to confirm that they or their students have not experienced any adverse effects of the mold. One teacher shared that a substitute teacher in her classroom found it difficult to breathe. Dr. Melendez took a detailed report. Dr. Melendez sent an email to the entire staff and asked them to see me immediately if they or their students experienced any residual effects of the mold. Dr. Melendez has not heard from anyone regarding this matter.
September 5, 2018, 5:00 PM	<p>Maintenance Committee met with Tim Simpkins to discuss the Hygenix report as well as his recommendations. Tim Simpkins indicated that the mold that was found in classrooms is not toxic and that the mold counts that were identified through air and surface samples were considered "clean."</p> <p>Several recommendations were made which included recleaning some surfaces and working to reduce humidity.</p> <p>Tim Simpkins is going to reach out to Hygenix to determine why there is more penicillium outside than inside.</p> <p>Tim Simpkins offered to speak with any parents. He can be reached at 860-355-0166.</p>