



RESPONSIBILITY | COURAGE | HONESTY | RESPECT

March 23, 2022

Dear Sherman School Community,

During last night's meeting, the Board of Education voted to form an ad hoc special committee of the Board for the purpose of hiring an interim part-time superintendent to begin on July 1, 2022. Because this is an important decision, we are soliciting representatives from various stakeholder groups to participate as members of an Advisory Committee consisting of the following members:

- Two (2) Sherman Parent Teacher Organization (SPTO) representatives
- Two (2) Sherman Education Association (SEA) representatives
- Two (2) Sherman School staff representatives
- Two (2) Sherman residents who do not have children in the school
- One (1) Sherman elected official representative

I have asked that the SPTO and SEA nominate members from their groups to serve on this committee, and I will ask for two additional staff members to volunteer to participate. In addition, I have invited First Selectman Don Lowe to nominate individuals to fill the remaining three seats. Once identified, these nine (9) individuals will join Brian Berlandi, Kate Frey, and Kristin Grasseler to represent the Board of Education. I will serve as the chair of the Advisory Committee and will be the conduit for all communications throughout this process.

We intend to move quickly in an effort to attract and retain the best possible leadership candidates. Our goal is for the full Board of Education to conduct final-round interviews on April 27, 2022, with an official appointment of the successful candidate to occur at the May 4, 2022 Board of Education meeting. Adherence to this timeline will allow approximately two months for me to onboard the new interim part-time superintendent ensuring a seamless transition of leadership that will take effect on July 1, 2022.

Sincerely,

Jeff Melendez

P.S. We realize that there may be more individuals who wish to participate in this process than we have room on the Advisory Committee, so we have created this short [survey](#) to capture your input. Please submit your responses no later than Monday, 3/28 at noon.
