

## DOCUMENT 006000 - PROJECT FORMS

### 1.1 FORM OF AGREEMENT AND GENERAL CONDITIONS

- A. The following form of Owner/Contractor Agreement and form of the General Conditions to be used for Project:
  - 1. AIA Document A105-2017 "Standard Short Form of Agreement between Owner and Contractor."
    - a. The General Conditions for Project are incorporated in the Agreement form.
  - 2. The General Conditions are incorporated by reference.
  - 3. The Supplementary Conditions for Project are separately prepared and included in the Project Manual.

### 1.2 ADMINISTRATIVE FORMS

- A. Administrative Forms: Additional administrative forms are specified in Division 01 General Requirements.
- B. Copies of AIA standard forms may be obtained from AIA Contract Documents: <https://aiacontracts.com>.
- C. Preconstruction Forms:
  - 1. Form of Performance Bond and Labor and Material Bond: AIA Document A312-2010 "Performance Bond" and AIA Document A312-2010 "Payment Bond."
  - 2. Form of Certificate of Insurance: AIA Document G715-2017 "Supplemental Attachment for ACORD Certificate of Insurance 25."
- D. Information and Modification Forms:
  - 1. Form for Requests for Information (RFIs): AIA Document G716-2004 "Request for Information (RFI)."
  - 2. Form of Request for Proposal: AIA Document G709-2018 "Proposal Request."
  - 3. Change Order Form: AIA Document G701-2017 "Change Order."
  - 4. Form of Architect's Memorandum for Minor Changes in the Work: AIA Document G710-2017 "Architect's Supplemental Instructions."
  - 5. Form of Change Directive: AIA Document G714-2017 "Construction Change Directive."
- E. Payment Forms:
  - 1. Schedule of Values Form: AIA Document G703-1992 "Continuation Sheet."
  - 2. Payment Application, Lump Sum Project: AIA Document G702-1992 "Application and Certificate for Payment" and G703-1992 "Continuation Sheet."
  - 3. Form of Contractor's Sworn Statement: AIA Document G907-2022 "Sworn Construction Statement".

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4. Form of Contractor's Affidavit: AIA Document G706-1994 "Contractor's Affidavit of Payment of Debts and Claims".
5. Form of Affidavit of Release of Liens on Final Payments: AIA Document G904-2022 "Unconditional Waiver and Release on Final Payment".
6. Form of Consent of Surety: AIA Document G707-1994 "Consent of Surety to Final Payment."

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